

# Festival of Nations Booth Information

To request an application, fill out one of the following forms [food or gift booth application request form](#) or [info booth application request form](#).

## Food and Gift Booths

Year after year, Festival of Nations booth vendors offer thousands of visitors tasty treats and handmade traditional gifts representing more than 50 ethnicities. The festival is an opportunity for people of all cultures to work in harmony, leaving behind past or present conflicts in other parts of the world.

## Who may participate:

Ethnic organizations, ethnic businesses, immigrants, or those of the heritage being represented as long as:

- **VENDOR AND MAJORITY OF BOOTH WORKERS ARE OF THE ETHNICITY BEING REPRESENTED.**
- All food/gifts being sold is representative of the designated ethnicity.
- Participant is in good standing with the International Institute. For instance, all fees from the previous year including damage charges and late fees must have been paid.
- Applicants will be considered in the order received.
- **Have a Missouri Tax ID Number**

## 2017 Food & Gift Booth Fees Below

Two-Day Booth Rental through June 17

After June 17 add \$25 to Rental Rates

### Gift Booth Space Rental:

(12' x 12' space)

Business Rate	\$500
Ethnic Organization* Rate	\$425
Refundable Security Deposit	\$100

### Food Booth Space Rental:(10' x 30' space)

Business Rate	\$650
Ethnic Organization* Rate	\$525
Refundable Security Deposit	\$200

### Optional Fees:

Electric (40 amps, food booth only)	\$300
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Food booth vendors are responsible for obtaining a temporary health permit (\$100-food only), a propane gas permit from the St. Louis City Fire Department (\$75 – food booths that are using propane gas only).

Food and gift booth vendors are also responsible for paying sales tax to the Missouri Department of Revenue.

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All food, gift and information booth contracts are awarded at the sole discretion of the International Institute, which reserves the right to reject any group without explanation. Exceptions are at the sole discretion of the Festival of Nations Committee.

**\*Qualifications to receive the Ethnic Organization pricing:**

Must have one of the following and return a copy of the form along with the contract and a 50% deposit:

- 501(c)3 IRS determination letter
- Tax exempt letter

OR

Must have two of the following qualifications. Return the items along with the contract and a 50% deposit.

- Be listed in Culture Links, a directory of ethnic and international resources
- Have an organizational newsletter or website
- Supply a list of board members with addresses and phone numbers
- Supply a copy of minutes from your last organizational meeting.

**Information Booths**

Information booth space is available to organizations interested in promoting their services, special events or other activities.

In accordance with the purpose and policy, the Festival only allows groups who:

- Are community groups, not for profit, charitable, or otherwise not a money making corporate entity. Due to limited space organizations with services for new Americans and neighborhood organizations will receive priority.
- Are not a political party or religious organization.
- Are appropriate for the diverse audience and age range of the festival goers, especially the foreign-born.
- Government Agencies (local, state, and federal agencies) which are reaching out to new Americans and other festival visitors for educational purposes and engagement. Booths for lobbying and electioneering purposes are prohibited within the festival grounds.
- All successful applicant organizations must be in good standing with the International Institute.

Information booths applications will be accepted until all spaces all filled. You are responsible for providing you own table, chairs and tent. To request a contract call (314) 773-9090, ext. 121 or [juelfsc@iistl.org](mailto:juelfsc@iistl.org).

**2017 Other Booth Fees Below**  
**Two-Day Booth Rental**

Not-for-Profit Information Booths (10' deep x 10' across, tents allowed – **you provide** your own tent) \$100